AUSTRALIAN CENTRE FOR GEOMECHANICS
CSIRO | The University of Western Australia | Joint Venture

ACG Mine Closure Conference Series Paper Guidelines

Please read this document in its entirety. It contains information which will assist in the preparation of your paper.

To achieve a uniform style, all papers are to be prepared according to the requirements given in this guide. Please also refer to the style template. Your paper must be no more than 14 A4 pages in length and finalised and received by the Australian Centre for Geomechanics (ACG) by the deadline provided.

> **Important**
> The paper you submit for inclusion in an ACG publication must be original and novel, as well as technically based (not self-promotional) and must not have been previously published – by either the ACG or any other publication – or being considered elsewhere for publication. The ACG reserves the right to reject submissions based on these requirements.
>
> Please ensure your paper is well referenced and informed. You may find the ACG's Online Repository a useful resource for this purpose as it houses previous Mine Closure conference proceedings papers.

Light copyediting of your paper will be performed by the ACG in accordance with the Australian Government's Style Manual, the Macquarie Dictionary and these paper guidelines. Please note that the ACG also has an in-house library of terms, commonly used in mining and geomechanics papers, which take precedence over the Macquarie Dictionary's spelling of these terms.

A typical paper structure would be as follows:

> **Abstract**
> 1 **Introduction**
> 2 **Methodology**
> 3 **Data**
> 4 **Results**
> 5 **Conclusion** (always singular – never 'Conclusions')
> **Acknowledgement** (always singular – never 'Acknowledgements')
> **References**

Abstract, *Acknowledgement* and *References* should not be numbered.

The size of the printed proceedings will be B5 and this will be printed in colour. The papers will also be published online on the ACG Online Repository of Conference Proceedings.

The margins will be top/bottom: 2.5 cm and left/right: 2 cm (this can be updated under the Microsoft Word Page Layout tab).

Only metric measurement is to be used. For conversion from imperial to metric units of length, 1 inch = 2.54 cm.

Please do not use autonumbering as this can create problems when we are formatting your paper.

Please follow the paper guidelines as closely as possible. Should you have any queries please contact the ACG's publications team at publications-acg@uwa.edu.au

The ACG uses Microsoft 365, if you have trouble opening .docx files there are compatibility packs available to download from Microsoft – please follow their instructions.

> **Tip**
> Create your paper in the style template provided to you by the ACG.

Paper title (Template style: Paper Title)

- Keep titles brief and descriptive and try to fit on one line if possible. The ACG may request that titles exceeding two lines be shortened.
- Spell out acronyms, unless they are widely known within industry.

Authors (Template style: Authors)

- Do not include professional titles or degrees such as Dr, Prof, PhD, etc.
- List company/university and country only after your surname. Do not include job titles, departments, mine sites or cities.
- Write full company affiliation, e.g. *MMC-Gamuda KVMRT (T) Sdn Bhd*.
- Include middle name initials where appropriate, and no spaces or full stops between initials.

Abstract

Heading *(Template style: Heading 1)*

Text *(Template style: Abstract text)*

Headings and body text

Headings *(Template style: Heading 1, Heading 2, Heading 3, Heading 4 as appropriate)*

Body text *(Template style: Normal)*

- The introduction should concisely summarise key findings of the paper and be informative rather than descriptive.
- All headings and subheadings should be numbered in order. The *Introduction* is the first numbered heading.
- Do not include references in any headings

Bulleted Text (Template style: Bulleted Text, Bulleted Text 2)

- The bullet list should be correctly punctuated and left aligned.

Numbered Text (Template style: Bulleted Numbers, Bulleted Numbers 2)

- The bullet list should be correctly punctuated and left aligned.

Equations (Template style: Equations)

- Centre aligned tab (⊥) at 8.5 cm, right aligned tab (⌐) at 17 cm. This will be automatically set up when the *Equations* style has been applied.
- Number equations inside brackets ( ) aligned to the 17 cm tab stop.   E.g.   (1)
- Do not use full stops '.', asterisks '*', or the 'x' character to indicate multiplication. If required please use the correct multiplication symbol '×' (Alt + 0215).
- $UCS = 2 \times U_{max} \times W_{max}$ ✓ $UCS = 2*U_{max}*W_{max}$ ✗
- Below each equation, explain each (new) variable.

Figures (including images, diagrams and photographs)

All figures should be submitted in colour.

Ensure all figures, graphs, photos and diagrams are of reasonable image quality, clear and legible.

- Figures, graphs, photos and diagrams should only be referred to as 'Figure 1' etc; not 'Photo 1'.
- Number all figures consecutively in the order of use. Figures should be inserted within the text as close as possible to the in text reference, rather than at the end of the paper.
- All figures should be introduced in the paper before they appear. For example, 'Figure 1 shows…'
- Do not make your figures or figure labels too small as figures are reduced to 86% of their original size (or smaller) during typesetting. All axis labels, text and figure scales on diagrams must be large enough to be legible in the printed paper – text size minimum 11 pt.
- Use static images, such as jpg files, so that if they need to be resized they do not need to be recreated.

Acceptable image file formats

For illustrations, diagrams and charts:

- Microsoft XLS
- Microsoft Word (DOCX)
- PDF (Adobe Acrobat)
- EPS (Encapsulated Postscript)
- TIFF
- JPEG

Provide any uncommon file formats used separately.

Figures *(Template style: Images)*

Captions *(Template style: Figure Caption)*

Place figure caption underneath the figure.

- Insert figures as close to the in-text reference as possible.
- Each caption should start with a figure number, formatted as per the style template example.
- Do not use a full stop or colon behind the figure number or at the end of the caption.
- Use sentence case (first letter capital, all others lower).

Quoted paragraphs (Template style: Quote)

- For large quotes, set the text apart from the normal body of text. End the quote with the reference details.

Quoted text (Template style: Normal_Italic words only)

- For smaller quotes that remain within the normal body of text. Include the reference details.

Tables

Submit all tables in ed1itable Microsoft Word format, as shown in the example below. Cell colour shading should be 201, 255, 201.

Table 1   Example

Heading 1	Heading 2	Heading 3	Heading 4
Point 1	Point 2	Point 3	Point 4
Point 5	Point 6	Point 7	Point 8

Captions (Template style: Table Captions)

Column headings (Template style: TableText_Bold) Cell colour shading: 201, 255, 201

Text (Template style: TableText) Cell colour shading: 201, 255, 201

- Insert tables as close to the in-text reference as possible. Tables are centred on the page, no set width, but minimum row height, and do not break tables across pages unless this is unavoidable.
- Table caption to appear above the table, sentence case, no full stop at the end.
- Use sentence case in table headings and body (first letter upper case, all other letters lower case).
- Text can be left aligned, centred or right aligned as required for the content.
- Cite every table within the text prior to the table.

Writing Style Guide

Please use English (Australia or UK), not English (US)

Number/units formatting

- **All measurements should be in METRIC units, not imperial.**
- Use a comma to group thousands in numbers.
  e.g. 12,000 mm ✓   1,480 m ✓   12000 mm ✗   1480 mm ✗   12 000 mm ✗
- Use a non-breaking space (Shift+Ctrl+Space) between the number and its unit of measurement (except for % and ° (degree = Ctrl+Shift+@, Space) where there is no space between number and symbol).
  e.g. 70,000 kg ✓   50 MPa ✓   25% ✓   105°C ✓   70,000kg ✗   2mm ✗   50MPa ✗
- Time should be written as 24 hour clock only.
  e.g. 13:00 ✓   13 00 hrs ✗   1300hrs ✗   13:00 hrs ✗   1300 hrs ✗   1 pm ✗
- Currency should be written as such indicating relevant currency.
  e.g. USD 100,   AUD 100 ✓   US $100 ✗   AU $100 ✗

Binomial species names

- Genus name – first letter capitalised, all in italics.
- Species name – all lower case, all in italics.
- Subsequent use of the name – genus name first letter only, followed by species name in full, all in italics.
- For example, *Eucalyptus grandis* in first instance. *E. grandis* in all subsequent instances.

Commonly used units

degrees (°) – if refering to temperature, please specify, e.g. 10°C

hour(s) (h)

minutes (min)

metres (m), millimetres (mm) etc

metres per second (m/s)

million (M)

seconds (s)

tonnes (t)

tonnes per annum (tpa)/tonnes per month (tpm) etc

Please do not use the US/imperial 'ton', or the 'short ton' or 'long ton'.

Other rules

- **Qualifications:** title case for the type of qualification studied (e.g. Bachelor of Mining Engineering)
- **Job description:** lower case the job description (e.g. mine manager)
- Please try to avoid American spelling:
  - ✓ mechanise/mechanize ✗
  - ✓ analyse/analyze ✗
  - ✓ metre/meter ✗
- ™ and ® are used in the first instance only.
- When using acronyms or initalisms, please use the expanded version in the first instance followed by the acronym in brackets, and then abbreviate for all subsequent uses, e.g.

  '…the Australian Centre for Geomechanics (ACG) …'
  'The ACG has provided …'

References

Citing authors (Within your paper)

In brackets – author's last name and the year of publication.

Single author:	(Potvin 2003) or Potvin (2003)
Two authors:	(Hudyma & Potvin 2001) or Hudyma & Potvin (2001)
Three or more authors:	(Owen et al. 2002) *(no italics for 'et al.')* or Owen et al. (2002)
Citation within citation:	(Ballenden 1933, in Dauskardt 1991) *(list only the first reference details)*
Several references, different authors, different years:	(Jones & Thomson 1998; Owen et al. 2002, 2005; Potvin 2003;) List alphabetically by author family name.
Written communication:	(Potvin, pers. comm., 12 April 2006) *(not listed in references)*

Reference list (Template style: References)

At the end of the paper, please compile a list of all references (not a bibliography). Each reference is an individual paragraph.

> **Tip**
> The ACG's online reference generator will automatically generate references for you. Please use it to simplify the referencing process.

Pleare note the following:

- All references listed must be cited within the text, and all references cited within the text must be listed.
- Type a comma behind years.
- Use punctuation as shown in the Reference Guide found at the end of this document.
- Provide all information in the references list. Do not include abbreviations or 'et al.'. Missing information will be requested.

Listing authors in the Reference list:

- Single author: Potvin, Y 2003
- Two authors: Fourie, AB & Hudyma, MR 1975
- Three or more authors: Fourie, AB, Hudyma, MR, Potvin, Y & Wesseloo, J 2005
- Eight or more authors: Ogasawara, H, Nakatani, M, Durrheim, RJ, Naoi, M, Yabe, Y, Moriya, H, … Visser, AV 2014

    (i.e. list the first six authors, insert an ellipsis, and then list the name of the last author)

- *'et al.' is not permitted in the reference list. All authors and editors must be listed in full*.
- Surnames are listed first, followed by initials, for each author.
- Do not cite personal/written communications in the reference list – only within body text. Include day, month, year as part of the reference.
- Try to avoid citing unpublished references – readers are not able to source them.
- List all publication details within your references. See the reference guide within this document for examples.

Reference list order

References should be in alphabetical order of author surname.

- If there is more than one entry by the same author, put them in date order from oldest to youngest.
- If an author wrote more than one of your references in a single year, then use 2000a, 2000b, etc.

If there are multiple references with the same first author, sort them by the single reference first.

- Three authors follows two, four authors follows three and so on.
- Sort alphabetically using lead author's surname first, then second author, then third author, etc.
- Sorting by names in this way is more important than sorting by date.

Example list:

Potvin, Y 2000…

Potvin, Y 2003a…

Potvin, Y 2003b…

Potvin, Y & Hudyma, MR 2014…

Potvin, Y, Hudyma, MR, Potvin, Y & Wesseloo, J 2005…

Page number formats in the Reference list

- pp. 101–103   (…can be found on pages 101 to 103).
- p. 7   (…can be found on page 7).

	IN-TEXT REFERENCE	REFERENCE LIST
BOOKS AND EBOOKS		
One to two authors.	Recent research (Oldham 2014) found that… or Oldham (2014) found that…	Oldham, CE 2014, *Environmental Sampling and Modelling for the Prediction of Long-term Water Quality of Mine Pit Lakes*, UWA Publishing, Perth.
One to two authors. Direct quote.	It is understood that 'appropriate numerical models of lake processes allow us to test our understanding of what drives the overall water quality in pit lakes' (Oldham 2005, p. 53). or Oldham (2014, p. 53) discusses that 'appropriate numerical models of lake processes allow us to test our understanding of what drives the overall water quality in pit lakes'.	Oldham, CE 2014, *Environmental Sampling and Modelling for the Prediction of Long-term Water Quality of Mine Pit Lakes*, UWA Publishing, Perth.
Eight or more authors.	Recent research (Ogasawara et al. 2014)… Ogasawara et al. (2014) found…	For a reference that has eight or more authors, list the first six authors, insert an ellipsis, and then list the name of the last author. **Example:** Ogasawara, H, Nakatani, M, Durrheim, RJ, Naoi, M, Yabe, Y, Moriya, H, … Visser, AV 2014, 'Observational studies of the rock mass response to mining in highly stressed gold mines in South Africa', in M Hudyma & Y Potvin (eds), *Proceedings of the Seventh International Conference on Deep and High Stress Mining*, Australian Centre for Geomechanics, Perth, pp. 123–137.
Corporate author. Use the name of the corporation.	A recent report (Dundee Precious Minerals Chelopech 2007)…	Dundee Precious Minerals Chelopech 2007, *Summary of Backfilling Open Stope 1A*, Dundee Precious Minerals Chelopech, Chelopech.

	IN-TEXT REFERENCE	REFERENCE LIST
Chapter or section in an edited book.	Equations presented by Kuganathan (2005)…	Author Surname, Author Initials year, ' Chapter title', in Editor Initials Editor Surname (ed.), *Book Title*, Publisher Name, Publisher City. **Example:** Kuganathan, K 2005, 'Geomechanics of Mine Fill', in Y Potvin, E Thomas & A Fourie (eds), *Handbook on Mine Fill*, Australian Centre for Geomechanics, Perth.
Online book or ebook.	A discussion on rock behaviour (de la Vergne 2003)…	Author Surname, Author Initials year, *Title*, Publisher Name, Publisher City, viewed day month year, http://xxxx **Example:** de la Vergne, J 2003, *Hard Rock Miner's Handbook*, McIntosh Engineering, North Bay, viewed 3 March 2014, http://www.altomines.com/pdfs/HardRockMinersHandbook.pdf
Editor. **For one editor use the abbreviation (ed.); for more than one editor, use (eds).**	*Mine Pit Lakes: Closure and Management*, edited by McCullough (2011) begins with mining…. or Recent studies on mine pit lakes (ed. McCullough 2011)…	Editor Surname, Editor Initials year, *Title*, Publisher Name, Publisher City. **Example:** McCullough, C (ed.) 2011, *Mine Pit Lakes: Closure and Management*, Australian Centre for Geomechanics, Perth.
No author or editor. **Use title in place of author.** **Subtitle may be omitted.**	Recent studies regarding the relationship between environmental quality and human health (*SEGH 2010 International Conference and Workshops* 2010)…	**Example:** *SEGH 2010 International Conference and Workshops* 2010, National University of Ireland Galway, Galway.

	IN-TEXT REFERENCE	REFERENCE LIST
Approximate publication date. **Put 'c.' in front of approximate year.**	Recent studies on mine pit lakes (Kuganathan c. 2005)…	Author Surname, Author Initials c. year, … **Example:** Kuganathan, K ca. 2005, 'Geomechanics of Mine Fill', in Y Potvin, E Thomas & A Fourie (eds), *Handbook on Mine Fill*, Australian Centre for Geomechanics, Perth.
No publication date. **Use 'n.d.' in place of year.**	Recent studies on mine pit lakes (Kuganathan n.d.)…	Author Surname, Author Initials n.d., … **Example:** Kuganathan, K n.d., 'Geomechanics of mine fill', in Y Potvin, E Thomas & A Fourie (eds), *Handbook on Mine Fill*, Australian Centre for Geomechanics, Perth.
Corporate author. **Use the name of the corporation.**	A recent report (Dundee Precious Minerals Chelopech 2007)…	Dundee Precious Minerals Chelopech 2007, *Summary of Backfilling Open Stope 1A*, Dundee Precious Minerals Chelopech, Chelopech.
2nd or later edition.	Jewell & Fourie (2006, p. 19) found…	Author Surname, Author Initials year, *Title*, xxx edn, Publisher Name, Publisher City. **Example:** Jewell, RJ & Fourie, AB 2006, *Paste and Thickened Tailings – A Guide*, 2nd edn, Australian Centre for Geomechanics, Perth.

	IN-TEXT REFERENCE	REFERENCE LIST
JOURNAL, NEWSPAPER AND NEWSLETTER ARTICLES		
Journal article, one to two authors.	Li (2010) states… or An earlier article (Li 1993)…	Author Surname, Author Initials year, 'Article title', *Journal Title*, vol. xx, no. xx, pp. xx-xx. **Example:** Li, CC 2010, 'A new energy-absorbing bolt for rock support in high stress rock masses', *International Journal of Rock Mechanics and Mining Sciences,* vol. 47, pp. 396–404.
Journal article with a digital object identifier (DOI).	In an article by Wesseloo & Stacey (2016)…	Author, Author Initials year, 'Title of article', *Title of Journal*, vol. x, no. x, pp. xx-xx, http://dx.doi.org/xxxx **Example:** Wesseloo, J & Stacey, TR 2016, 'A reconsideration of the extension strain criterion for fracture and failure of rock', *Rock Mechanics and Rock Engineering*, vol. 49, no. 12, pp. 4667–4679, http://dx.doi.org/10.1007/s00603-016-1059-0
Journal article, more than two authors.	In an article by Tosney et al. (2004)…	Tosney, JR, Milne, D, Chance, AV & Amon, F 2004, 'Verification of a Large Scale Slope Instability Mechanism at Highland Valley Copper', *International Journal of Surface Mining, Reclamation and Environment*, vol. 18, no. 4, pp. 273–288.
Article in an online journal or magazine.	Robinson (2014) found…	Author Surname, Author Initials year, 'Article journal', *Journal Title*, vol. xx, no. xx, viewed day month year, http://xxxx **Example:** Robinson, D 2014, 'Prospecting hard rock', *Prospecting and Mining Journal*, vol. 83, no. 7, viewed 3 March 2014, http://www.icmj.com/toc.php?id=186&keywords=March_2014_(Vol._83,_No._7)

	IN-TEXT REFERENCE	REFERENCE LIST
Online newspaper or newsletter article.	Silcoff et al. (2013) refer to the decline…	Author Surname, Author Initials year, 'Artcle title', *Newspaper/Newsletter Title*, viewed day month year, http://xxxx **Example:** Silcoff, S, Mcnish, J & Ladurantaye, S 2013, 'Inside the fall of BlackBerry: How the smartphone inventor failed to adapt', *The Globe and Mail*, viewed 29 September 2013, http://www.theglobeandmail.com/report-on-business/the-inside-story-of-why-blackberry-is-failing/article14563602/
GOVERNMENT PUBLICATIONS		
Government department as author.	The findings support views expressed by The Canadian Chamber of Commerce (2013)…	Department Name year, *Title*, Department City. **Example:** The Canadian Chamber of Commerce 2013, *Mining Capital: How Canada has Transformed its Resource Endowment into a Global Competitive Advantage*, Ottawa.
LEGISLATION, ACTS		
State.	Under the *Mining Act 1978* (Government of Western Australia 1978)…	Name of state government year, *Title*, Country. **Example:** Government of Western Australia 1978, *Mining Act 1978*, Australia.
Federal.	The *Sydney Harbour Federation Trust Act 2001* (Commonwealth of Australia 2001) discuss the…	Country year, *Title*. **Example:** Commonwealth of Australia 2001, *Sydney Harbour Federation Trust Act 2001*.

	IN-TEXT REFERENCE	REFERENCE LIST
STANDARDS		
Standard.	This was performed in accordance with ASTM International (2004)…	Author year, *Title of Standard (reference number)*, Standards Organisation, Standards Organisation City. **Example:** ASTM International 2004, *Standard Specification for Seamless Carbon Steel Pipe for High-Temperature Service (ASTM A106-04B)*, ASTM International, West Conshohocken.
CONFERENCE/SEMINAR PROCEEDINGS		
Paper in a published conference or seminar proceedings, print.	'Due to the stochastic nature of seismicity, the largest event magnitude within a given number of events is a distribution and cannot be captured with a single number' (Potvin & Wesseloo 2013, p. 287).	Author Surname, Author Initials year, 'Paper title', in Editor Initial Editor Surname (ed.), *Proceedings Title*, Publisher Name, Publisher City, pp. xx–xx, URL or DOI **Example:** Wesseloo, J 2019, 'Addressing some misconceptions regarding seismic hazard assessment in mines', in W Joughin (ed.), *Deep Mining 2019: Proceedings of the Ninth International Conference on Deep and High Stress Mining*, The Southern African Institute of Mining and Metallurgy, Johannesburg, pp. 267–292, https://doi.org/10.36487/ACG_rep/1952_21_Wesseloo
Paper that has been presented at a conference, seminar or meeting but has not been published in a proceedings.	Landry (2016) addressed…	Author Surname, Author Initials year, 'Paper title', paper presented at Name of Conference/Seminar/Meeting, City Conference/Seminar/Meeting was held in, date/s of Conference/Seminar/Meeting. **Example:** Landry, A 2016, 'New mine development considerations, diesel versus electric operation of equipment', paper presented at the 22nd Annual MDEC Conference, Toronto, 4–6 October.

	IN-TEXT REFERENCE	REFERENCE LIST
OTHER REFERENCES		
YouTube video.	Include the authoring surname/organisation in citations, not the screen name. If the author's name is unknown, include the channel name alone, with no brackets. In a video (Australian Centre for Geomechanics 2016)…	Author Surname/Organisation, Author Initials (Channel Name) year, *Title of Video*, video file, viewed day month year, https://xxxx **Example:** Australian Centre for Geomechanics 2016, *Tailings - From Concept to Closure Training DVD – ACG*, video file, https://www.youtube.com/watch?v=vO7ml5a23mo
Software.	mXrap software (Harris & Wesseloo 2015) was used…	Author, Author Initials year, *Title of Software*, version x.x, computer software, Publishing Company, Publishing Company City, http://xxxx **Example:** Harris, PC & Wesseloo, J 2015, *mXrap*, version 5, computer software, Australian Centre for Geomechanics, The University of Western Australia, Perth, https://mxrap.com
Website (entire site).	A survey was conducted through SurveyMonkey (https://www.surveymonkey.com)…	Do not include in References list. Simply provide the URL in your text, as per the example.
Webpage (a particular page).	Information supplied by the Australian Centre for Geomechanics (2017)… Note that the author could be an organisation responsible for publishing or creating the webpage.	Author, Author Initials year, *Webpage Title*, viewed day month year, https://xxxx **Example:** Australian Centre for Geomechanics 2020, *Data collection*, viewed 28 April 2023, https://acg.uwa.edu.au/srmp/Data_Collection

	IN-TEXT REFERENCE	REFERENCE LIST
PhD thesis.	Potvin (1988) found that…	Author, Author Initials year, *Title of Thesis*, PhD thesis, University Name, University's City. **Example:** Potvin, Y 1988, *Empirical Open Stope Design in Canada*, PhD thesis, The University of British Columbia, Vancouver.
Brochure/fact sheet/press release.	The conference will include many topics of interest (Australian Centre for Geomechanics 2017).	Author Surname/Organisation, Author Initials year, *Title*, brochure/fact sheet/press release, viewed day month year, https://xxxx **OR if brochure is not available online:** Author Surname/Organisation, Author Initials year, *Title*, brochure, Organisation, City Organisation's Head Office is Located in **Example:** Australian Centre for Geomechanics 2017, *First International Conference on Underground Mining Technology Registration Brochure*, brochure, viewed 30 June 2017, http://umt2017.com/wp-content/uploads/2017/05/UMT2017_Broch.pdf
Blog post.		Author Surname, Author Initials year, *Title*, blog post, viewed day month year, http://xxxxx **Example:** VanderPlas, J 2014, *Frequentism and Bayesianism: A Practical Introduction*, blog post, viewed 20 January 2015, https://jakevdp.github.io/blog/2014/03/11/frequentism-and-bayesianism-a-practical-intro/

	IN-TEXT REFERENCE	REFERENCE LIST
Apparatus.	An XLamp XHP70 (Cree Inc 2017) was used…	Manufacturer Surname/Organisation, Manufacturer Initials year, *Name of Apparatus*, apparatus, https://xxxxx **Example:** Cree Inc 2017*, XLamp XHP70*, apparatus, http://www.cree.com/LED-Components-and-Modules/Products/XLamp/Arrays-Directional/XLamp-XHP70
Online presentation, lecture notes, course notes or PowerPoint slides.	Hoek (2006) refers to…	Author Surname, Author Initials year, *Title*, presentation/course/lecture notes, viewed day month year, https://xxxxx **Example:** Hoek, E 2006, *Practical Rock Engineering*, course notes, viewed 15 August 2017, https://www.rocscience.com/documents/hoek/corner/Practical-Rock-Engineering-Full-Text.pdf
Reference with a title in a language other than English.	Blümel & Iwanoff (1993) found…	Author Surname, Author Initials year, *Title in Original Language* (Title in English), Publisher Name, Publisher City. **Example:** Blümel, W & Iwanoff, A 1993, *Folgerungen und Empfehlungen zur Ausbildung von Böschungen für die geplante Erweiterung der Kreidegrube Heidenstrasse in Lägerdorf* (Conclusions and Recommendations for the Formation of Embankments for the Planned Extension of the Heidenstrasse Chalk Quarry in Lägerdorf), ALSEN-Breitenburg, Hamburg.